Dwight Davis Memorial Tennis Center • 5620 Grand Drive • Saint Louis, Missouri • 63112 • 314.361.0177 CYNDI LUCIER • Rental Representative • Cyndi@ccrctennis.com • 314.434.0344

Billing address: 12691 Conway Road, Creve Coeur, MO 63141

**DWIGHT DAVIS TENNIS & PICKLEBALL EVENT RENTAL AGREEMENT**

# APPLICANT INFORMATION

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| **PRIMARY CONTACT: PHONE:** |
| **SCHOOL/SPONSOR/ORGANIZATION:** |
| **ADDRESS:** |
| **CITY/STATE/ZIP: CELL PHONE:** |
| **EMAIL ADDRESS:** |
| **ON-SITE CONTACT (if different from Primary Contact): PHONE:** |

**TOURNAMENT/LEAGUE/TEAM/GROUP INFORMATION**

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| **TOURNAMENT/LEAGUE/TEAM/GROUP NAME: TOURNAMENT ID#:** |
| **DATES OF EVENT/# OF WEEKS FOR LEAGUE/TEAM: EVENT TYPE CIRCLE ONE: TENNIS PICKLEBALL** |
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**ATE # COURTS NEEDED: # MATCHES/HOURS:\_\_\_ RATE: TOTAL:**

**DATE # COURTS NEEDED: # MATCHES/HOURS:\_\_\_ RATE: TOTAL: DATE # COURTS NEEDED: # MATCHES/HOURS:\_\_\_ RATE: TOTAL:**

**DATE # COURTS NEEDED: # MATCHES/HOURS:\_\_\_ RATE: TOTAL:**

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**DATE # COURTS NEEDED: # MATCHES/HOURS:\_\_\_ RATE: TOTAL:**

**EXTRA DETAILS OR NEEDS**: SCORE TOWERS-N/C \_\_\_\_\_\_\_SINGLES STICKS-N/C\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ON COURT COOLERS-$15 PER COOLER/4HRS\_\_\_\_\_\_\_\_ Towels-$2 EA\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PADDLE RENTAL- $2 EA PICKLEBALL PURCHASE: $3 EA OTHER:

**WILL YOU NEED ACCESS TO:** ✉**TENT RENTAL** ✉**PARKING LOT** ✉**CLUBHOUSE**✉**PLAYER LOUNGE**✉**PATIO**

**ADDITIONAL DETAILS**

**YES NO** (please check one)

* ✉ Will you require food or beverages at your event? Details:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minimum charge $50.00 SET UP.

* ✉ Will you need access to Players Lounge – Fee $100.00/Day.
* ✉ Will you need ice/coolers for your tournament or event? Details:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Charge$\_\_\_\_\_\_\_\_\_\_\_\_.
* ✉ Will you need a Stringer? Fee of $15/hr against minimum 6 racquets. # Days needed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hours \_\_\_\_\_\_\_\_\_\_.
* ✉ Will you require site labor? – one attendant provided, each additional person charge $15/hour.

If yes: # of additional Attendants\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Which days\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hours\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Duties Requested\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* ✉ Will you need Tents – provided by Traube? Details:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Charge $\_\_\_\_\_\_\_\_\_\_\_\_\_.
* ✉ Will tables and chairs be required?

Type of table Number of tables Type of chairs Number of chairs

* ✉ Will additional rentals be required?

If yes, please explain

✉ Is the event open to the public? If yes, who can the public contact for information?

Name: Phone: Email: Website:

# SECURITY/CROWD CONTROL

* ✉ Will off duty police officers be hired to secure the event?

# COSTS

BOOKING FEE $100 PER EVENT:

COURT FEES $10 PER HOUR:

CLUBHOUSE/PLAYER LOUNGE RENTAL: TENT RENTAL: TABLE & CHAIR RENTAL:

ICE/BEVERAGES/COOLER USE: ADDITIONAL RENTALS:

OTHER FEES – FOOD/LABOR

**TOTAL AMOUNT:**

**INITIAL PAYMENT AMOUNT: DUE DATE: FINAL PAYMENT AMOUNT: DUE DATE:**

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| **RELEASE/WAIVER** |
| I hereby acknowledge that I am a guest of Dwight Davis Tennis Center. I understand that I must abide by all the rules and policies of the Dwight Davis Tennis Center which are subject to change without notice and which, in the opinion of the management, are deemed necessary and reasonable for the best interests of its patrons. I understand that I may be asked to leave by the management of Dwight Davis Tennis Center if I am in violation of the rules, regulations and policies, conduct myself in any manner in which management deems inappropriate or disruptive to others.  **I hereby release Dwight Davis Tennis Center, Apted-Hulling, Inc. , its owners and employees from any and all liability for any damage or injury which I, my family and guests may receive while utilizing the equipment and facilities and I assume all risks for claims arising from the use of said equipment and facilities.** |

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| **APPLICANT SIGNATURE** |
| As the applicant, I hereby agree and understand that it is my responsibility to oversee all contractors, vendors, or parties affiliated with the event to insure compliance with all policies, rules, regulations and guidelines of Dwight Davis Tennis Center. I understand that the permit is non-transferable and non-refundable and may require me or my group to provide adequate  insurance coverage if deemed necessary. |
| PRINT NAME: DATE: APPLICANT’S SIGNATURE: |

Make checks payable to: Dwight Davis Tennis Center. Completed contract with security deposit is required to hold date for event.

Mail completed contracts & checks to: Dwight Davis Tennis Center, Attn: Cyndi Lucier, 12691 Conway, Creve Coeur, MO 63141.

To pay by credit card, call Cyndi at 314.434.0344.

**All Rates and Site Information is available at: Dwightdavistennis.com**